

Application for Licensure and Taking Examination through the **NBRC** *National Board for Respiratory Care, Inc.*



Start Here

Obtain & Complete an Application for RCP Licensure Package
You may either request a package by contacting the Board office at (916) 323-9983 or by using the application package available on the RCB's website: www.rcb.ca.gov

Visit any Live Scan Agency and submit a complete "Request for Live Scan" form and have your fingerprints scanned
Live Scan Agencies are listed on the Board's website.
[Application must be submitted within 2 weeks from the date your fingerprints are scanned]

Mail the completed application package and fee (\$300 thru 12/31/01 or \$275 after 12/31/01) to the:
Respiratory Care Board
444 North 3rd Street, Suite 270
Sacramento, CA 95814
Applications may be submitted as early as 90 days prior to the anticipated graduation date certified by your program director.

Application Package is Received by the Board
The application is reviewed for completeness and to identify if any criminal background/history or other causes for denial of the license exists.
Avg. Processing Time: 1-3 days

DOJ Fingerprint Clearance is Received by the Board
Dept. of Justice fingerprint clearances are generally received within 7 days from the date the fingerprints are scanned.

Apply for the NBRC CRT Examination and Submit Fee (\$190)
You may request an application by contacting NBRC at (913) 599-4200 or download the application from NBRC's website: www.nbrc.org

Certificate of Completion Received & Reviewed by the NBRC
Applicants may submit a notarized copy of his/her certificate of completion or program directors may submit a copy of the certificate of completion.

Notification is sent to Schedule yourself for the Examination at any of the 5 sites in California
A postcard will be mailed to you directing you to telephone or go on-line to schedule yourself for an examination.

Examination Taken and Passed
Exam scores are provided to you the same day of testing. Scores are transmitted to the NBRC within 24 hours. CRT credential is issued.

NOTE: Applicants that fail or do not appear for the initial examination must apply for re-examination through the National Board for Respiratory Care. Failure to do so may nullify future examination results.

Submit a Request to Verify Credentials and \$3 fee
to the NBRC. The NBRC will then send the Respiratory Care Board of California, verification that you passed the CRT examination.

30-DAY WORK PERMIT MAY BE ISSUED
You may be issued a work permit (provided a completed application is received and there are no grounds for denial of the license) for a period of **30 days** from the date verification is received from NBRC that you have passed the CRT exam.

If your application is complete and you are eligible for licensure, you will not be issued a work permit.

NOTE: Applications that contain deficiencies or applications that are referred to the Enforcement Unit will delay processing. A work permit will NOT be issued to any applicant with outstanding deficiencies or without an Enforcement Clearance (if applicable).

Applications received from persons with criminal histories or any other background that is cause for further discipline will be referred to the Enforcement Unit. Once referred to the Enforcement Unit, the average processing time to determine whether the application will be denied or accepted is 60 to 90 days.

Perjury of an application is automatic grounds for denial of the work permit and the application for licensure.

Official Transcripts are Received & Reviewed by the Board
Official Transcripts must be sent from each qualifying institution directly to the Board.

Entire Application is Reviewed
to ensure that there are no causes to deny licensure or an enforcement clearance has been granted, fees are paid, transcripts meet educational requirements and passage of the CRT examination.

Applicant is Notified of Eligibility for Licensure and is Requested to Submit a Licensing Fee
(\$8 per each month licensed - anywhere from 6 to 17 months, based on applicant's birth month)

RCP LICENSE ISSUED
Once fee is received and application is complete, the RCP license is issued.
You MUST possess a valid RCP license issued by the Respiratory Care Board of California to practice respiratory care in the State of California.

CREDENTIALING / LICENSING
This method will ensure that you receive a CRT credential provided by the National Board for Respiratory Care (NBRC). However, the CRT credential does not authorize you or any other person to practice respiratory care in the State of California. You **MUST** possess a RCP license issued by the Respiratory Care Board of California to practice respiratory care in the State of California.